How to Electronically Accept

Responsible Use, Device Agreement & Student Handbook

1. Log into the **parent** PowerSchool portal:

Login to PowerSchool - https://needham.powerschool.com/public/home.htmll

2. On the navigation menu on the left side, click on **Update Information.**

3. You will need to click through the **Student Data Update** screens 4 times to get to the sign off. *This is a good opportunity to update any contact information as necessary.*

4. When you get to the page that says **Parent/Guardian/Student Signatures**, you will see the section where you select the checkboxes to sign off on the Responsible Use Policy, Device Agreement, and Student Handbook.

5. Please select the check box to agree to the terms and select **Submit**.